

MINUTES
of the
FACULTY SENATE
of
CLEMSON COLLEGE

SEPTEMBER 1957 through MAY 1958

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Sept. 1957-
May 1958

THE FACULTY SENATE OF CLEMSON COLLEGE

MINUTES OF MEETINGS 20 - 30

SEPTEMBER 1957 - MAY 1958

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Faculty Senate of Clemson College

Minutes of the twentieth meeting - September 10, 1957

The twentieth meeting of the Faculty Senate was held on September 10, 1957 in Olin Hall Auditorium at 4:00 P.M., President Lane presiding.

President Lane read a letter from Professor J. E. Miller recommending that J. W. G. Gourlay, Director of Libraries, be elected to membership in the Academic Faculty. Professor Lander moved that this request be considered as the last order of business at this meeting. The motion passed.

Professor Goodale reported that Vice-President Edwards was looking forward to meeting with the Senate in September.

Professor Bair moved that the Senate commend President Lane for the wise guidance of the Senate during its difficult first year. The motion passed.

At the request of President Lane, Professor Felder moved that the secretary be commended for his excellent work during the year. The motion passed.

President Lane asked the Senate's pleasure for the election of new officers. Professor Bolen moved that there be no nominations, that officers be elected by secret ballot, and that the member receiving a majority of the votes be declared elected. The motion passed.

The following were elected as officers:

President	-	B. E. Goodale
Vice President	-	C. W. Bolen
Secretary	-	R. W. Moorman

Professor Littlejohn moved that nominations for members of the Committee on Committees be made from the floor. The motion passed. In addition to the officers, the following were elected to the Committee on Committees:

Agriculture	-	W. C. Godley
Arts and Sciences	-	H. M. Felder
Engineering	-	G. C. Robinson
Textiles	-	T. A. Campbell

Faculty Senate
Minutes of twentieth meeting

-2-

In his closing remarks President Lane commended the Senate on the quantity and quality of the work done throughout the year. He asked that the faculty continue to strive for the day when the academic law of the college will be established through the Senate, Educational Council, Dean, and President with the full acceptance of the Board of Trustees.

The meeting adjourned at 5:00 p.m.

Respectfully submitted,

George E. Bair
George E. Bair

Members Present

Bolen, C. W.
Bowen, W. C.
Campbell, T. A.
Cooper, J. B.
Edwards, J. L.
Efland, T. D.
Felder, H. M.
Godley, W. C.
Goodale, B. E.
Jones, C. M.
Lander, E. M.
Lane, J. D.
Langston, J. H.
Littlejohn, C. E.
McClure, H. E.
McHugh, C. M.
Moorman, R. W.
Reed, C. A.
Robinson, G. C.
Thompson, J. L.
Walters, J. V.
Williams, J. K.

Members Absent

Hind, A. L.
Schirmer, F. B.
Thurston, J. N.

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PHYSICS DEPARTMENT
The Clemson Agricultural College
CLEMSON, SOUTH CAROLINA

August 7, 1957

Professor John D. Lane, President
Academic Faculty
Clemson College
Clemson, South Carolina

Dear Professor Lane:

In accordance with Article I of the By-laws of the
Academic Faculty of Clemson College, I would like to
nominate John Wallace Gordon Gourlay, Director of the
Library, for membership in the Academic Faculty.

Sincerely yours,

John E. Miller
Professor of Physics

JEM/bs

Faculty Senate of Clemson College

Minutes of the twenty-first meeting - September 17, 1957

A special meeting of the Faculty Senate was held at 4:00 p.m. on September 17, 1957 in the Olin Hall Auditorium, President Goodale presiding.

President Goodale announced the following:

- (a) The Committee on Committees has completed the organization of standing committees, which information will be distributed to the members.
- (b) Dean Kinard has requested that the Senate study and report recommendations on a policy for the awarding of emeritus titles to retired personnel.
- (c) The tenure policy will be reviewed by the Board of Trustees at the Fall meeting.

President Goodale introduced Mr. R. C. Edwards, Vice President for Development, who discussed several topics of current interest.

The meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Robert W. Moorman

Robert W. Moorman
Secretary

Members present:

Bolen, C. W.	Lane, J. D.
Bowen, W. C.	Langston, J. H.
Campbell, T. A.	Littlejohn, C. E.
Cooper, J. B.	McHugh, C. M.
Edwards, J. L.	Moorman, R. W.
Felder, H. M.	Reed, C. A.
Godley, W. C.	Schirmer, F. B.
Goodale, B. E.	Thompson, J. L.
Hind, A. T.	Thurston, J. N.
Jones, C. M.	Walters, J. V.
Lander, E. M.	

Members absent:

McClure, H. E.
Robinson, G. C.
Williams, J. K.

ORGANIZATION OF FACULTY SENATE - 1957-1958

Committee on Committees

B. E. Goodale

C. W. Bolen
T. A. Campbell
H. M. Felder

W. C. Godley
R. W. Moorman
G. C. Robinson

Welfare Committee

J. H. Langston (Chairman)
C. B. Green
C. M. Jones
E. M. Lander
C. M. McHugh
W. T. Rainey
J. M. Stepp
J. N. Thurston
E. C. Coker

Admissions & Scholarship

J. L. Edwards (Chairman)
J. B. Cooper
A. T. Hind
C. E. Littlejohn
W. G. Miller
R. F. Nowack
C. A. Reed
E. B. Rogers
J. L. Thompson

Policy

F. B. Schirmer (Chairman)
L. C. Adams
W. C. Bowen
J. H. Hobson
J. D. Lane
J. Lindsay
H. E. McClure
H. J. Sefick
J. V. Walters

Faculty Senate of Clemson College

Minutes of the twenty-second meeting - October 8, 1957

The twenty-second meeting of the Faculty Senate was held on October 8, 1957 in Olin Hall Auditorium at 4:00 p.m., President Goodale presiding.

The minutes of the twentieth and twenty-first meetings were approved.

Professor Lander introduced the following resolution which was signed by three members of the Senate as petitioners:

"Be it resolved, that no member of the Clemson College Athletic Council receive remuneration in any form from Clemson College or from any other organization for travel, subsistence, or other expenses to attend athletic contests, social functions, or other meetings, provided that Clemson College shall reserve the right to send one duly constituted representative of the Athletic Council to attend regular meetings of athletic associations in which Clemson College has membership.

Be it further resolved, that, excepting two ex-officio members, membership on the Athletic Council be rotated in a regular manner so that no one shall serve on the Council more than five years."

C. W. Bolen
E. M. Lander, Jr.
C. E. Littlejohn

Professor Lander moved that this resolution be referred to the Policy Committee for study and recommendations. The motion passed.

The secretary reported on several items of old business, previous actions of the Senate on which final dispositions had not been completed. They were:

1. A review of the form entitled Evaluation of Academic Personnel (Instructional) was referred to the Welfare Committee by action of the Senate on September 11, 1956. No report has been received. Professor Lander moved that this be referred again to that committee. The motion passed.
2. A restudy of the Proposed Class Attendance Regulations was requested by the Education Council through Dean Kinard in a report made by him to the Senate on April 9, 1957. This was referred to the Admissions and Scholarship Committee.

3. A resolution presented March 12, 1957 from the Department of Mechanical Engineering concerning the operation of the official book store was referred to the Policy Committee for study and recommendations. No report has been received. This was received as information and a report was requested from that committee.
4. Policy Committee Report #3 - Honorary Degrees was tabled by action of the Senate on June 11, 1957. This was received as information.
5. Action on a petition by Professor J. E. Miller recommending that J. W. G. Gourlay, Director of Libraries, be elected to membership in the Academic Faculty was deferred on September 10, 1957. After some discussion a substitute motion by Professor Lander to refer this petition to the Policy Committee for study and recommendation was passed.
6. The letter contained in the minutes of the eighteenth meeting of the Senate concerning the request for faculty participation in the selection of the next President of Clemson College has not been forwarded. Professor Bolen moved that the letter of request as proposed in those minutes be sent through Dean Kinard to the Board of Trustees. The motion passed.

President Goodale recognized Professor Langston, chairman of the Welfare Committee, who conducted a discussion of a preliminary report by that committee on Proposed Leave Policies. The Senate indicated tentative acceptance of Section II as written and Sections I, IV, and V with certain expressed modifications in wording. Section III was referred by the motion of Professor Reed to the originating committee for further study. Discussion of the remaining portions of the report was deferred until the next meeting.

Professor Moorman made a statement of explanation for the information of the Senate concerning the organization and current policies of the Athletic Council.

The meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Robert W. Moorman

Robert W. Moorman
Secretary

Minutes of the twenty-second meeting - October 8, 1957

Members Present

Bolen, C. W.
Bowen, W. C.
Campbell, T. A.
Coker, E. C.
Cooper, J. B.
Edwards, J. L.
Felder, H. M.
Godley, W. C.
Goodale, B. E.
Jones, C. M.

Lander, E. M.
Langston, J. H.
Littlejohn, C. E.
McHugh, C. M.
Moorman, R. W.
Reed, C. A.
Schirmer, F. B.
Thompson, J. L.
Thurston, J. N.
Walters, J. V.

Members Absent

Hind, A. T.
Lane, J. D.
McClure, H. E.
Robinson, G. C.

Be it resolved, that no member of the Clemson College Athletic Council receive remuneration in any form from Clemson College or from any other organization for travel, subsistence, or other expenses to attend athletic contests, social functions, or other meetings, provided that Clemson College shall reserve the right to send one duly constituted representative of the Athletic Council to attend regular meetings of athletic associations in which Clemson College has membership.

Be it further resolved, that, excepting two ex-officio members, membership on the Athletic Council be rotated in a regular manner so that no one shall serve on the Council more than five years.

E. H. Bailey
E. M. Lander, Jr.
C. S. Silliman

Clemson A & M College
South Carolina
9 October 1957

Dean F. M. Kinard
Dean of the College
Clemson College
Clemson, South Carolina

Dear Dean Kinard:

Realizing that the retirement of President R. F. Poole will take place within the next two years, the Faculty Senate wishes to express its desire and willingness to participate in the selection of his successor. To that end the enclosed letter was prepared by a committee of the Senate and accepted by that body for transmittal to the Board of Trustees through appropriate channels.

It is requested that you take that action which you deem appropriate to effect the presentation to the Board of Trustees of this petition of the Senate.

Sincerely yours,

B. E. Goodale
President

The Faculty Senate
Clemson College

BEG:g

enclosure

Clemson Agricultural College
Clemson, South Carolina
9 October 1957

The Board of Trustees
The Clemson Agricultural College
Clemson, South Carolina

Gentlemen:

The retirement of the President of Clemson College will occasion the need for selecting a leader to direct the College in the years of great opportunity and challenge which lie ahead. His capabilities will directly affect the physical development of the College, its opportunities for public service, and, most importantly, its academic program.

It is customary in collegiate institutions in this region and throughout the nation generally for a committee to be appointed composed of representation from the Board of Trustees, the alumni of the institution, and the faculty to participate in the search for and selection of a person qualified to be recommended for this important task.

The Faculty of Clemson College, through its executive body, the Faculty Senate, would like to express its willingness to participate in this endeavor and feels that such participation would be of mutual benefit to the Board of Trustees of Clemson College and to its faculty.

The Faculty Senate
Clemson College

Faculty Senate of Clemson College

Minutes of the twenty-third meeting - November 12, 1957

The twenty-third meeting of the Faculty Senate was held on November 12, 1957 at 4:00 p.m. in Olin Hall Auditorium, Vice President Bolen presiding.

The minutes of the twenty-second meeting were read. Regarding proposed action on the resolution introduced by Professor Lander, paragraph 4 is amended to read:

"Professor Lander moved that this resolution be referred to the Policy Committee for study, and a report should be made at the next regular meeting of the Senate".

Professor Langston was recognized to continue the discussion of the preliminary report of the Welfare Committee on Proposed Leave Policies. After considerable discussion the following actions were taken:

Professor Felder moved that suggestions for alterations in wording, not involving a change in intent, be passed in writing by the individuals originating to the Welfare Committee. The motion passed.

Sections III and VI were approved with modifications in wording. Section VII was approved with the omission of paragraph D. Section VIII was approved with the following modification of paragraph A, as moved by Professor Bowen:

A. Military. A faculty member who is an active member of any organized reserve of the armed forces of the United States, or of the South Carolina National Guard shall be entitled to a leave of absence as provided for State employees in Section 44-861 of the South Carolina Code of 1952. Furthermore, he shall be entitled to any subsequent provision pertaining to State employees who are active members of the above named organizations.

A copy of the reference cited is appended to these minutes.

Professor Thurston moved that the presentation of the final draft of the Proposed Leave Policies be the first order of business at the next regular meeting of the Senate. The motion passed.

Professor Langston reported on the proposed studies to be undertaken by the Welfare Committee.

Professor Lander moved that the Tenure Policy as approved by the Board of Trustees be referred to a Committee selected by the Committee on Committees for study and possible formulation of a statement of opinion. The motion passed.

The secretary read a letter from Dean Kinard reporting the transmission to the Board of Trustees of the letter from the Faculty Senate, dated October 9, 1957. He read a letter from William M. Epps, Head of the Department of Botany and Bacteriology, requesting study by the Senate of the problem of tardiness by students. The letters were received as information upon motion by Professor Langston.

Professor Schirmer announced that the Policy Committee was prepared to report on the resolutions referred to it by action of the Senate on October 8, 1957. This report was made an item of business for the next meeting.

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Robert W. Moorman

Robert W. Moorman
Secretary

Members Present:

Bolen, C. W.	Lander, E. M.
Bowen, W. C.	Lane, J. D.
Campbell, T. A.	Langston, J. H.
Coker, E. C.	Littlejohn, C. E.
Cooper, J. B.	McHugh, C. M.
Edwards, J. L.	Moorman, R. W.
Felder, H. M.	Reed, C. A.
Godley, W. C.	Robinson, G. C.
Hind, A. T.	Schirmer, F. B.
Jones, C. M.	Thurston, J. N.
	Walters, J. V.

Members Absent:

Goodale, B. E.
McClure, H. E.
Thompson, J. L.

STATE OF SOUTH CAROLINA
Office of the Attorney General
Columbia

August 22, 1957

Mr. W. C. Bowen, Associate Prof.
V. A. E. Department
The Clemson Agricultural College,
Clemson, S. C.

Dear Prof. Bowen:

In reply to your letter of August 20, requesting that I outline the law with reference to leaves of absence for State employees who are members of the Organized Reserve Forces or National Guard, I quote Section 44-861 of the Code of 1952, which I think fully answers your question.

"All officers and employees of this State or any political subdivision thereof who are either enlisted or commissioned members of the South Carolina National Guard, the United States Naval Reserve, the Officers Reserve Corps, the Enlisted Reserve Corps or the Reserve Corps of the Marines, shall be entitled to leave of absence from their respective duties without loss of pay, time, or efficiency rating, for a period not exceeding 15 days in any one year during which they may be engaged in training or other such duties ordered by the Governor, the War Department or the Navy Department."

Yours very truly,

s/s T. C. Callison
T. C. Callison
Attorney General

TCC/d

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CLEMSON COLLEGE

Clemson, South Carolina

Office of
Dean of the College

November 1, 1957

Professor B. E. Goodale
President of the Faculty Senate
Clemson College

Dear Mr. Goodale:

Even though it was received late the administration was able to transmit to the Board of Trustees for consideration October 23 the letter from the Faculty Senate addressed to the Board of Trustees under date of October 9 and transmitted to me by the secretary of the Senate. I am informed that the letter was favorably received by the Board of Trustees and I shall be glad for you so to inform the Faculty Senate.

Sincerely yours,

F. M. Kinard, Dean

pmc

THE CLEMSON AGRICULTURAL COLLEGE
CLEMSON, SOUTH CAROLINA

SCHOOL OF AGRICULTURE
TEACHING RESEARCH
EXTENSION

November 8, 1957

DEPARTMENT OF
BOTANY AND BACTERIOLOGY

Professor B. E. Goodale
President, Faculty Senate
Dairy Department
Clemson, S. C.

Dear Professor Goodale:

The problem of tardiness, especially at eight o'clock classes, is often quite serious. The Class Attendance Regulations, dated September 1, 1957, do not take this tardiness into consideration.

Present regulations require that a student attend classes, but do not require that he be on time. Late arrivals create a disturbance when they arrive, which becomes most serious when several students come in at intervals during the first part of the class.

I feel that this is a problem which should be presented to the Faculty Senate for their consideration and recommendations. We need certain regulations covering this situation, regulations that may be enforced uniformly over the entire college.

It is requested that this problem be placed on the agenda of the Faculty Senate as soon as is convenient.

Yours very truly,

William M. Epps
William M. Epps, Head
Dept. of Botany & Bacteriology

WME/mwd

cc: Dr. J. W. Jones
Dean Walter Cox

Faculty Senate of Clemson College

Minutes of the twenty-fourth meeting - December 10, 1957

The twenty-fourth meeting of the Faculty Senate was held on December 10, 1957 at 4:00 p.m. in Olin Hall Auditorium, President Goodale presiding.

The minutes of the twenty-third meeting were approved.

The secretary reported a revision in the By-Laws of the Faculty Senate in preparing the handbook for publication. Article II, Section 2, the last sentence hereof: The word September was changed to May. This revision, overlooked in the amendment passed by the Senate, August 6, 1957, was felt by the officers to be consistent with and in the spirit of that amendment and was incorporated in the new issue of the handbook.

Professor Thurston moved that the Senate approve the Suggested Policy for Leaves of Absence (as revised November 21, 1957) and recommend its adoption by the administration. The motion passed. A copy of this policy is appended to these minutes.

Professor Schirmer was recognized for the purpose of presenting a report of the Committee on Policies on two resolutions referred to that body by action of the Senate at the twenty-second meeting, October 8, 1957.

Upon request, Professor Schirmer yielded the floor to Professor Littlejohn, who made the following statement concerning the intent of the resolution introduced by Professors Bolen, Lander, and Littlejohn at the twenty-second meeting:

"In view of the fact that Clemson is entering big-time football, the resolution is intended to prevent any future adverse publicity concerning relations between the Athletic Department and the Faculty. No criticism of persons connected with athletics is intended or should be inferred. The sponsors are aware of the difficulties under which the Athletic Department operates and think that Coach Howard is moving in the right direction regarding recruiting of athletes. It is believed that wise planning for the future should be made, and the resolution is intended as a step in this direction".

Professor Schirmer delivered a report of the study of his committee, the report including a detailed account of annual receipts for the athletic scholarship program and the operating budget of the Athletic Department.

At the conclusion of this report he presented the recommendation of his committee that the Faculty Senate recommend that no change be made at this time in the operation of the book store and that no action be taken on the resolution pertaining to the organization and operating policies of the Athletic Council.

Following a discussion of the resolutions, Professor Felder moved that the two resolutions be considered separately. The motion passed.

The resolution on the book store was considered, the recommendation moved being that the Faculty Senate take no action at this time. The motion passed. Upon motion by Professor Lander the following vote was recorded.

<u>In Favor</u>		<u>Opposed</u>	
Schirmer	Jones	Thurston	Littlejohn
Lane	Walters	Felder	Coker
Robinson	Godley	McClure	
Campbell	Langston	Bolen	
Edwards		Lander	
Bowen			

After additional discussion, Professor Lander moved that the meeting be adjourned. The motion passed.

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Robert W. Moorman

Robert W. Moorman
Secretary

Members Present

Bolen, C. W.	Lane, J. D.
Bowen, W. C.	Langston, J. H.
Campbell, T. A.	Littlejohn, C. E.
Coker, E. C.	McClure, H. E.
Edwards, J. L.	McHugh, C. M.
Felder, H. M.	Moorman, R. W.
Godley, W. C.	Reed, C. A.
Goodale, B. E.	Robinson, G. C.
Hind, A. T.	Schirmer, F. B.
Jones, C. M.	Thurston, J. N.
Lander, E. M.	Walters, J. V.

Members Absent

Cooper, J. B.
Thompson, J. L.

SUGGESTED POLICY FOR
LEAVES OF ABSENCE
As Revised November 21, 1957

GENERAL PROVISIONS

1 1. Definition of leave and method of making application for leave.

2 An absence from regular college duties in excess of one day is
3 considered a leave. When a faculty member finds it necessary
4 to be absent from his regular duties for a period not exceeding
5 two weeks, he shall secure permission of his Department Head or
6 Dean and work out with him a satisfactory plan for carrying on
7 his work during his absence. However, when a faculty member finds
8 it necessary to be absent more than two weeks, he shall make appli-
9 cation for such leave in writing to his Department Head or Dean.
10 Such application shall include a plan for carrying on the work dur-
11 ing the faculty member's absence.

12 II. Membership in group insurance plan and retirement plan while on leave.

13 A faculty member on leave of absence may elect to continue his
14 membership in the group hospital insurance plan and in the State
15 Retirement System.

16 III. Leaves of absence and academic tenure.

17 A faculty member who has attained tenure shall retain his tenure
18 status during any period of leave; however, continuous leave time
19 in excess of six months may not be counted toward the attainment
20 of tenure.

21 IV. Return to active service

22 A member of the academic faculty shall return to active service with
23 at least the same rank and salary he had at the College at the time
24 his leave began.

LEAVE OF ABSENCE WITHOUT PAYV. Purpose of leave without pay.

At the convenience of the College, a leave of absence without pay may be granted for a specific period of time; normally, however, such leave shall be granted only when it involves study or research or otherwise results in promoting directly or indirectly the interests of the College as well as those of the faculty member.

LEAVE OF ABSENCE WITH PAYVI. Sick leave.

A. Any member of the academic faculty will be granted thirty days sick leave with pay. For each year of active service after the first the faculty member will be granted an additional thirty days of sick leave until the accumulated total reaches a maximum of twelve months. For the purpose of computing sick leave, years of active service shall be calendar years and any major fraction of a year shall be counted as a year.

B. If, after the entire sick leave allowance for a faculty member has been used, he is still unable to resume his duties, he may apply for a supplementary sick leave equal to the amount of regular sick leave accumulated. As a matter of policy, supplementary sick leave with full pay will be granted in cases where the member's duties can, in the opinion of his Department Head and Dean, be carried on by other members of the faculty; otherwise the supplementary sick leave will normally be granted with half-pay.

C. A faculty member whose illness continues beyond the period for which sick leave is granted shall upon his request be granted an indefinite leave of absence without pay.

1 VII. Sabbatical leave.

2 A. Sabbatical leave may be granted to faculty members in recogni-
3 tion of outstanding service and scholarly achievement in teaching
4 and/or research. Such leave is to be used for further professional
5 study or improvement.

6 B. Request for sabbatical leave shall be made in writing to the
7 appropriate Department Head or Dean and shall be accompanied by a
8 complete statement of the purpose for which leave is requested.

9 C. Applications for sabbatical leave ordinarily will be considered
10 only from faculty members who have completed at least six years of
11 full-time service with the College.

12 D. The three types of sabbatical leave for which application may
13 be made are:

- 14 1. One full year (twelve months) on one-half regular salary.
- 15 2. One-half year (six months) on full regular salary.
- 16 3. One full year in residence on full regular salary, with relief
17 from all College duties except the teaching of one-third of a
18 normal load per semester or an equivalent research assignment.

19 E. Sabbatical leaves of absence are granted in good faith. A faculty
20 member is expected to return to active service with the College when
21 such leave has ended. Following a sabbatical leave of absence with
22 pay the faculty member shall return to active service with the College
23 for at least one calendar year or refund the money received from the
24 College during his leave, if the College so requests.

25 VIII. Special leaves.

26 A. Military. A faculty member who is an active member of any
27 organized reserve of the armed forces of the United States or of
28 the South Carolina National Guard shall be entitled to a leave of

1 absence as provided for State employees in Section 44-861 of the
2 South Carolina Code of 1952. Furthermore, he shall be entitled to
3 any subsequent provision pertaining to State employees who are active
4 members of the above named organizations.

5 B. Appearance at trials and hearings. Leave of absence with pay
6 will be granted to any faculty member for the purpose of appearing
7 at trials, hearings, and related proceedings, pursuant to subpoena
8 or other court order; except that when the faculty member is appear-
9 ing at court as defendant or plaintiff the President of the College
10 shall determine whether the approved leave shall be with or without
11 pay.

12 C. Emergency leave. Emergency leave is intended to apply in cases
13 of serious illness or death in the family, or other comparable emergen-
14 cies. Such leave, with pay, may be granted provided the regular duties
15 of the faculty member concerned are assumed by other staff members
16 without additional expense to the College.

17 D. Leave for "good cause". Special leaves of absence with pay,
18 other than those described in A, B and C above, may be granted for
19 good cause. An application for such a leave should be filed well in
20 advance of the proposed absence.

Faculty Senate of Clemson College

Minutes of the twenty-fifth meeting - January 14, 1958

The twenty-fifth meeting of the Faculty Senate was held on January 14, 1958 at 4:00 p.m. in Olin Hall Auditorium, President Goodale presiding.

The minutes of the twenty-fourth meeting were approved.

President Goodale recognized Professor Schirmer who reviewed the recommendation of the Committee on Policies regarding the resolution introduced at the twenty-second meeting concerning the organization and policies of the Athletic Council. This recommendation was that the Faculty Senate take no action at this time. He moved the adoption of this recommendation.

President Goodale recognized Professor Bolen who made a statement concerning an apparent misquotation of remarks which he made during discussions in the December meeting in which he had commented on reimbursement for expenses incurred in attending professional meetings. He requested that the Faculty Senate instruct the secretary to write letters to Dean Hunter and Professor Epting confirming that such a misquotation occurred.

The presiding officer ruled that action on Professor Bolen's request should be delayed until action on the motion before the body was completed. A lengthy discussion ensued. The motion carried.

Professor Lander moved that letters be sent to Dean Hunter and Professor Epting stating that Professor Bolen was unintentionally misquoted with regard to expense money received from the college. The motion carried.

Professor Lander moved that the subject of relations between the Athletic Department and the faculty be further studied by the Committee on Policies and that a report be made to the Senate. The motion carried.

Professor Schirmer stated that the Committee on Policies will consider the general area of academic scholarships.

President Goodale recognized Professor Campbell, chairman of an ad hoc committee appointed to study the Tenure Policy as adopted by the Board of Trustees, October 23, 1957. He reviewed several questions of interpretation which the committee decided were pertinent. After some discussion a course of action was selected. The committee was instructed to distribute to Senate members the questions which it had evolved together with other observations or comments. Senate members will screen this information individually. Subsequent meetings will be devoted to the preparation of a final list of questions, the interpretation of which will be requested through proper channels.

Faculty Senate of Clemson College

Minutes of the twenty-fifth meeting

December 16, 1957

The twenty-fifth meeting of the Faculty Senate was held on December 16, 1957 at 4:00 p.m. in Old Hall Auditorium, President Goodale presiding.

The minutes of the twenty-fourth meeting were approved.

Dr. F. M. Kinard
Dean of the College
Clemson College
Clemson, South Carolina

Dear Dean Kinard:

Inclosed herewith are twenty-five (25) copies of a proposal entitled Suggested Policy for Leaves of Absence (as revised November 21, 1957). At the twenty-fourth meeting of the Faculty Senate, December 10, 1957, that body approved this proposal and recommends to you its adoption.

The Senate feels that this report is thorough and complete and that its length is justified by this thoroughness. It is hoped that modifications will not be made solely for the purpose of brevity, as it is believed that to do so would detract from the report.

Sincerely yours,

Robert W. Moorman
Secretary, The Faculty Senate

RWM:g

inclosures

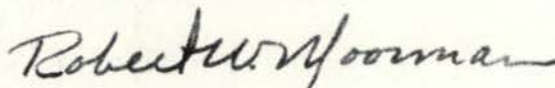
cc: B. E. Goodale
J. H. Langston

Faculty Senate of Clemson College
Minutes of the twenty-fifth meeting

January 14, 1958

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,



Robert W. Moorman
Secretary

Members Present

Bolen, C. W.
Bowen, W. C.
Campbell, T. A.
Coker, E. C.
Cooper, J. B.
Edwards, J. L.
Felder, H. M.
Godley, W. C.
Goodale, B. E.
Hind, A. T.
Jones, C. M.

Lander, E. M.
Langston, J. H.
Littlejohn, C. E.
McHugh, C. M.
Moorman, R. W.
Reed, C. A.
Robinson, G. C.
Schirmer, F. B.
Thompson, J. L.
Thurston, J. N.

Members Absent

Lane, J. D.
McClure, H. E.
Walters, J. V.

January 16, 1958

Dr. H. L. Hunter, Dean
School of Arts and Science
Clemson College
Clemson, South Carolina

Dear Dean Hunter:

The Faculty Senate wishes to inform you that Dr. C. W. Bolen was unintentionally misquoted concerning reimbursement by the College for expenses incurred in his attendance of professional meetings, these remarks having been made during discussions in the December meeting of that body.

Sincerely yours,

Robert W. Moorman
Secretary, The Faculty Senate

RWM:g

cc: Dr. C. W. Bolen
Prof. B. E. Goodale

January 16, 1958

Professor C. L. Epting, Acting Head
Social Sciences Department
Clemson College
Clemson, South Carolina

Dear Professor Epting:

The Faculty Senate wishes to inform you that Dr. C. W. Bolen was unintentionally misquoted concerning reimbursement by the College for expenses incurred in his attendance of professional meetings, these remarks having been made during discussions in the December meeting of that body.

Sincerely yours,

Robert W. Moorman
Secretary, The Faculty Senate

RWM:g

cc: Dr. C. W. Bolen
Prof. B. E. Goodale

Faculty Senate of Clemson College

Minutes of the twenty-sixth meeting - February 11, 1958

The twenty-sixth meeting of the Faculty Senate was held on February 11, 1958 at 4 p.m. in the Olin Hall Auditorium, President Goodale presiding.

The minutes for the twenty-fifth meeting were approved.

President Goodale announced that the Committee on Policies would report at the next meeting.

President Goodale recognized Professor McHugh who presented the following recommendation of a subcommittee of the Welfare Committee concerning a policy for the awarding of the title "Emeritus" to retiring faculty members:

In recognition of faithful service, the Clemson Agricultural College shall confer the title of Emeritus on Professors, Associate Professors, and Assistant Professors who, at the time of their retirement from Clemson College, are serving in that capacity and who shall have had a minimum of fifteen years of academic service, ten years of which shall have been served at Clemson College. In further recognition, a scroll expressing the appreciation of the college for this faithful service shall be given to the individual, and his name shall appear in the college catalog under a separate heading entitled Emeritus Faculty, under which all emeritus faculty shall be listed.

Upon adoption of this recommendation it shall be retroactive to include all living, qualified faculty members not already listed.

There shall be no distinction between retirement for age, length of service, or disability as long as the required minimum length of service is met, nor will the conferring of this title be subject to any recommendation or approval.

In the case of administrative officer without professorial rank, it is suggested that these be referred to an appropriate body for proper action.

Professor McHugh moved approval, and the motion carried.

President Goodale recognized Professor Campbell to continue the review of the adopted tenure policy. There followed a discussion of the general procedure for forwarding any suggestions of the Senate regarding this policy. Professor Felder read a draft of a suggested letter to Dean Kinard. He moved that a letter of this type be sent to Dean Kinard with the attachment of the report of the subcommittee as modified by the Senate. The report of the

Faculty Senate of Clemson College
Minutes of the twenty-sixth meeting

-2-

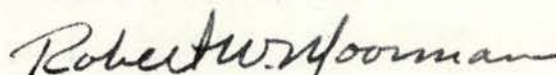
February 11, 1958

subcommittee was reviewed and the following action was taken by amendments to the main motion, the arabic numerals referred to below being consistent with those used by the subcommittee in their report which is attached.

1. Delete the words "or research employees"
2. Delete entirely
3. Delete entirely
4. Accepted
5. Delete entirely
6. Accepted
7. In the introductory sentence delete the words "incorporated in the original procedure", and add parenthetically the appropriate references.
 - (a) Delete entirely
 - (b) Delete the words "Research Council"
 - (b & c) Change the word "trial" to "hearing"
 - (d) Delete entirely
8. Delete entirely.

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,



Robert W. Moorman
Secretary

Members Present

Bolen, C. W.
Bowen, W. C.
Campbell, T. A.
Coker, E. C.
Cooper, J. B.
Edwards, J. L.
Felder, H. M.
Godley, W. C.
Goodale, B. E.
Hind, A. T.
Jones, C. M.
Lander, E. M.

Lane, J. D.
Langston, J. H.
McClure, H. E.
McHugh, C. M.
Moorman, R. W.
Reed, C. A.
Robinson, G. C.
Schirmer, F. B.
Thompson, J. L.
Thurston, J. N.
Walters, J. V.

Members Absent

Littlejohn, C. E.

February 25, 1958

Dean F. M. Kinard
Dean of the College
Clemson College
Clemson, South Carolina

Dear Dean Kinard:

At the last meeting of the Faculty Senate on February 11, the following statement of policy for the awarding of emeritus titles to retiring faculty members was approved and is recommended for adoption:

In recognition of faithful service, the Clemson Agricultural College shall confer the title of Emeritus on Professors, Associate Professors, and Assistant Professors who, at the time of their retirement from Clemson College, are serving in that capacity and who shall have had a minimum of fifteen years academic service, ten of which shall have been served at Clemson College. In further recognition, a scroll expressing the appreciation of the college for this faithful service shall be given to the individual, and his name shall appear in the college catalog under a separate heading entitled Emeritus Faculty, under which all emeritus faculty shall be listed.

Upon the adoption of this recommendation it shall be made retroactive to include all living, qualified faculty members not already listed.

There shall be no distinction between retirement for age, length of service, or disability as long as the required minimum length of service is met, nor will the conferring of this title be subject to any recommendation or approval.

In the case of administrative officers without professorial rank, it is suggested that these be referred to an appropriate body for proper action.

Sincerely yours,

Robert W. Moorman
Secretary

RWM:g

cc: B. E. Goodale

REPORT OF THE SENATE COMMITTEE APPOINTED TO STUDY THE TENURE
POLICY ADOPTED BY THE BOARD OF TRUSTEES

The Tenure Policy adopted by the Board of Trustees incorporates most of the recommendations included in the Proposed Tenure Plan for the Academic Faculty of Clemson College (hereafter referred to as X) and the Proposed Tenure Plan for the Academic and Research Faculties of Clemson College (hereafter referred to as Y) which was approved by the Educational Council. For the trustees' acceptance of the basic principles of a sound tenure plan, members of the academic and research faculties should be grateful. However, a comparison of the trustees' Tenure Policy with the two previously proposed plans reveals that the former does not contain several features, which, to faculty members and research personnel, seem important. The Committee wishes to bring these to the attention of the Faculty Senate and the Dean of the College.

Specifically, the Board-adopted plan

1. Makes no provision for a written contract between the Board and faculty or research employees, either at the time of initial employment or at the time tenure is acquired. (See X III, A and B; Y III, A and B.)
2. Excludes professional librarians from participation. (See X II, B; Y II.C.)
3. Does not decrease service time eligibility for tenure in proportion to advancement in rank, once the rank of assistant professor or the comparable research rank has been attained. (See X IV, B, C, D; Y IV, B, C, D.)
4. Does not provide priority for re-employment of personnel discharged in good standing. (See X VI, B4; Y VI, B4).
5. Leaves the ambiguous phrase "commonly accepted standards" undefined despite the fact that an infraction of such standards may be considered just cause for the dismissal of a tenure holder. (See X, B1; "of morality" is omitted in Y).
6. Omits provision for continued salary (for a limited time) of tenure holder summarily dismissed without demonstrably just cause. (See X VI, B5; Y, VI, C).
7. Curtails seriously the protective features incorporated in the original procedure for termination of tenure; namely,
 - a. By broadening the scope of who may bring action for dismissal;
 - b. By restricting the membership of the trial committee to staff members appointed by the administration, thus excluding the Faculty Senate and Research Council from official representation;
 - c. By failing to provide the accused tenure holder with a written statement of the charges against him or a written record of the trial;
 - d. By leaving the right of appeal to the Board dependent upon the qualifying phrase "at its discretion."
8. Limits immediate eligibility for tenure at the time of the adoption of the policy to staff members recommended, presumably by some superior officer, and approved by the Board of Trustees.

Respectfully submitted,

T. A. Campbell, Chairman
H. M. Felder
W. C. Godley

Faculty Senate of Clemson College

Minutes of the twenty-seventh meeting - March 11, 1958

The twenty-seventh meeting of the Faculty Senate was held on March 11, 1958 at 4 p.m. in the Olin Hall Auditorium, President Goodale presiding.

The minutes of the twenty-sixth meeting were approved.

President Goodale recognized Professor Lander who reintroduced the resolution of October 8, 1957 concerning certain suggested reforms in the administration of the intercollegiate athletic program at Clemson. He moved that the resolution be placed on the agenda for the next regular meeting without referring it to committee. Professor Moorman pointed out that the Committee on Policies was prepared to report at the current meeting on a recommendation for membership on committees and councils of the College, and that this information had been duly announced in the official publication Link as an item on the agenda. In view of this he moved to table Lander's motion until the report of the Committee on Policies has been considered. The motion to table carried.

Professor Campbell was recognized to continue the review of the Tenure Policy. There followed a discussion of previous action. The secretary pointed out that there was a motion before the Senate on which action was suspended by the adjournment of the previous session. Professor Felder's motion was restated: That a letter of this type (presented in draft form) be sent to Dean Kinard with the attachment of the report of the subcommittee as modified by the Senate. Professor Langston moved to amend the motion to provide that the proposed letter include a request that this report be sent to the Board of Trustees. The motion to amend carried. The main motion carried.

Professor Langston moved that the report of subcommittee in final form be reported back to the Senate at the next meeting. The motion passed.

President Goodale recognized Professor Schirmer for a report from the Committee on Policies. He read the following recommendation prepared by that committee and moved its adoption by the Senate and transmittal to President Poole for approval.

The Faculty Senate recommends that consideration be given to the development of a system of rotation of membership, excluding ex-officio members, of all standing committees and councils of the college.

The motion carried.

Minutes of the twenty-seventh meeting - March 11, 1958

Professor Schirmer presented a second recommendation as follows:

The Faculty Senate urges that a program be initiated to provide academic scholarships which will attract outstanding students to the curriculum of their choice at Clemson College.

He moved the adoption of this resolution and that it be forwarded to President Poole for approval. In the discussion that followed the following provisions as implied in the resolution were emphasized: that these college-wide scholarships should not be restricted to any specific curriculums, and that a high sense of urgency exists in initiating such a program. The motion was passed.

Professor Schirmer presented a third recommendation and moved its adoption.

The Committee on Policies approves the election of professional librarians to the Academic Faculty, but recommends that action on individual nominations be taken by the Senate.

The motion was defeated.

President Goodale read a letter from Professor A. M. Osteen, secretary of the faculty of the School of Arts and Science, in which he notified the Senate of the action of that faculty in recommending that the number of faculty members in attendance at commencement exercises be limited to one hundred. He requested that the Senate give this proposal its consideration and appropriate action. Professor Bowen moved that the Senate endorse the suggestion of the School of Arts and Science and that not more than one hundred faculty members be required to attend. Professor Felder moved to amend the motion to change the word attend to participate. The amendment passed. Professor Littlejohn moved to table the main motion. The motion to table carried.

Professor Robinson moved that the letter from the Arts and Science faculty be referred to an appropriate committee. The motion passed.

Professor Schirmer moved that Mr. J. W. G. Gourlay be recommended for election to the Academic Faculty. The motion was defeated.

President Goodale reviewed the status of the Patent Policy as passed by the Senate. By action of that body this instrument was referred to the Research Council for review and suggestions. The principal officer of the Research Council has recently forwarded the suggestions of that body to

Minutes of the twenty-seventh meeting - March 11, 1958

Dean Kinard with a copy to the Senate. He inquired of the wishes of the members. Professor Langston moved that the report of the Research Council on Patent Policy be referred to Professor Robinson's committee for study and report. The motion carried.

Professor Lander revived the discussion on the resolution pertaining to administration of athletics. He read the first part of the resolution which was first introduced on October 8, 1957, as follows:

Be it resolved, that no member of the Clemson College Athletic Council receive remuneration in any form from Clemson College or from any other organization for travel, subsistence, or other expenses to attend athletic contests, social functions, or other meetings, provided that Clemson College shall reserve the right to send one duly constituted representative of the Athletic Council to attend regular meetings of athletic associations in which Clemson College has membership.

He moved that this part of the resolution be considered at the next meeting. The motion carried.

The meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Robert W. Moorman

Robert W. Moorman
Secretary

Members Present

Bolen, C. W.
Bowen, W. C.
Campbell, T. A.
Coker, E. C.
Cooper, J. B.
Edwards, J. L.
Felder, H. M.
Goodale, B. E.
Hind, A. T.
Jones, C. M.
Lander, E. M.

Lane, J. D.
Langston, J. H.
Littlejohn, C. E.
McHugh, C. M.
Moorman, R. W.
Robinson, G. C.
Schirmer, F. B.
Thompson, J. L.
Thurston, J. N.
Walters, J. V.

Members Absent

Godley, W. C.
McClure, H. E.
Reed, C. A.

March 17, 1958

Dean F. M. Kinard
Dean of the College
Clemson College

Dear Dean Kinard:

At the last regular meeting on March 11, 1958, the Faculty Senate approved the following recommendations presented by the Committee on Policies:

- (1) The Faculty Senate recommends that consideration be given to the development of a system of rotation of membership, excluding ex-officio members, of all standing committees and councils of the college.
- (2) The Faculty Senate urges that a program be initiated to provide academic scholarships which will attract outstanding students to the curriculum of their choice at Clemson College.

With regard to the second of these recommendations, the discussion in the Senate emphasized the following provisions which are implied therein: that these college-wide scholarships should not be restricted in any way to specific curriculums, and that a high sense of urgency exists in the initiation of such a program.

The Senate respectfully requests that these recommendations be forwarded to President Poole for his consideration and approval.

Sincerely yours,

Robert W. Moorman
Secretary, The Faculty Senate

cc: Professor B. E. Goodale

March 17, 1958

Dr. John E. Miller
Professor of Physics
Clemson College

Dear Dr. Miller:

The Faculty Senate at its last regular meeting on March 11, 1958 took action on your letter of September 11, 1957 in which you recommended Mr. J. W. G. Gourlay for membership in the Academic Faculty. His election was not recommended by the Senate.

The Senate regrets that there was such an apparent delay in completing action on your request. Since it appeared probable that a precedent for such elections might be set, your letter was referred to the Committee on Policies for a study of the whole broad question of if and how eligibility should be limited. The priorities of other business further delayed consideration of the report of that committee.

Sincerely yours,

Robert W. Moorman
Secretary, The Faculty Senate

RWM:g

cc: Professor B. E. Goodale

The Clemson Agricultural College
School of Arts and Sciences
January 27, 1958

Professor E.E. Goodale, President
The Faculty Senate
Clemson College

Dear Sir:

At the January 24, 1958 meeting, the faculty of the School of Arts and Sciences voted to recommend to the Faculty Senate that faculty attendance at commencement exercises be limited to one hundred representatives. We shall very much appreciate the Faculty Senate's considering this matter.

Yours very truly,

Arthur M. Osteen

Arthur M. Osteen, Secretary
Faculty of the School of
Arts and Sciences

Minutes of the twenty-eighth meeting - April 8, 1958

The twenty-eighth meeting of the Faculty Senate was held on April 8, 1958 at 4 p.m. in the Olin Hall auditorium, President Goodale presiding.

The minutes of the twenty-seventh meeting were approved.

President Goodale recognized Professor Campbell who presented a final report of the ad hoc committee appointed to review the Tenure Policy of the college. This report was in the form of a proposed letter to Dean Kinard, a copy of which is attached to these minutes. Upon motion by Professor Langston, this letter was approved, and the secretary was instructed to forward same to Dean Kinard.

President Goodale presented a report of the recommendation of the Committee on Committees concerning a revision of the policies regarding faculty attendance at commencement exercises. The Committee on Committees recommended the following:

To provide a representative faculty group at commencement exercises, it is recommended that each department of the college ensure that half of its academic staff attend. It is the opinion of the Faculty Senate that each member of the faculty should feel a personal obligation to attend academic functions, and all members are invited to be present at commencement.

Professor Langston moved that this be adopted as an official proposal of the Faculty Senate. The motion passed.

Professor Robinson was recognized to present recommendations of his subcommittee concerning a comparative study of the Patent Policy adopted by the Senate on May 14, 1957 and a similar proposal prepared by the Research Council. He reviewed each proposal pointing out differences and recommended only minor changes in the Senate version. Professor Lander moved to make final action on this report an item of business at the next meeting. The motion was approved.

Professor Edwards was recognized to present a report of the Admissions and Scholarship Committee concerning a request from the officers of the Senior Class for the adoption of a policy of exempting from final examinations all graduating seniors whose course grade is C or better. He reported that the committee recommended disapproval of this request and moved that the Senate adopt this recommendation and forward it to the Education Council. The motion passed.

As directed by Senate action on March 11, 1958, the following resolution, first proposed on October 8, 1957, was presented for action:

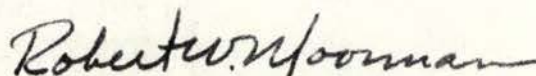
Be it resolved that no member of the Clemson College Athletic Council receive remuneration in any form from Clemson College or from any other organization for travel, subsistence, or other expenses to attend athletic contests, social functions, or other meetings, provided that Clemson College shall reserve the right to send one duly constituted representative of the Athletic Council to attend regular meetings of athletic associations in which Clemson College has membership.

Professors Bolen and Lander, petitioners in introducing this resolution, were recognized to present argument in support of it. After considerable discussion, the resolution was defeated.

President Goodale pointed out all business of this Senate on which action was not complete. He indicated an intention to call a special meeting during the month of April 1958 for the purpose of completing all business.

The meeting was adjourned at 5:20 p.m.

Respectfully submitted,



Robert W. Moorman
Secretary

Members Present

Bolen, C. W.	Langston, J. H.
Bowen, W. C.	McClure, H. E.
Campbell, T. A.	Moorman, R. W.
Cooper, J. B.	Reed, C. A.
Edwards, J. L.	Robinson, G. C.
Felder, H. M.	Schirmer, F. B.
Goodale, B. E.	Thompson, J. L.
Jones, C. M.	Thurston, J. N.
Lander, E. M.	Walters, J. V.
Lane, J. D.	

Members Absent

Coker, E. C.
Godley, W. C.
Hind, A. T.
Littlejohn, C. E.
McHugh, C. M.

April 9, 1958

Dr. F. M. Kinard
Dean of the College
Clemson College
Clemson, South Carolina

Dear Dr. Kinard:

The Faculty Senate has studied with keen interest the Tenure Policy adopted by the Board of Trustees on October 23, 1957. Although in practice the College has followed a liberal tenure policy for years, the formal adoption of such a policy as the trustees have approved is, from the faculty point of view, an excellent step toward providing and maintaining the kind of stable teaching and research staff that the trustees would want Clemson to have.

As you and the trustees know, the market for desirable faculty is a highly competitive one in which the decision of a prospective teacher to join our faculty, or a presently employed teacher to remain a member of it, may well turn upon not only salary but also an attractive tenure policy. When the salaries offered by two institutions are comparable, or almost so, it is such fringe benefits as the latter which frequently determine the actions of prospective faculty personnel and which add greatly to the morale of the present faculty. Being aware of these facts, the Faculty Senate, although recognizing the merits of the policy adopted by the trustees, wishes to suggest several additional features which, if incorporated in the present policy, would make it much more appealing.

They are as follows:

1. A provision for a contract at the time tenure is granted;
2. A statement to provide for priority of re-employment of personnel discharged in good standing;
3. A provision that a faculty member summoned for a hearing shall be given a written statement of the charges made against him as well as a record of the proceedings of the hearing, and that the Faculty Senate shall be officially represented on the hearing committee;

Dr. F. M. Kinard

-2-

April 9, 1958

4. A guarantee of continued salary for a limited time to an employee who is dismissed without demonstrably just cause (although this would seem to be an unnecessary provision, it is a protective feature which many faculty people would consider very important).

The Faculty Senate is indebted to you for your strong support in the presentation of the original Proposed Tenure Policy to the Board of Trustees. It respectfully requests that you lend your support again by bringing to the attention of the trustees the points made in paragraph three of this letter.

Sincerely yours,

Robert W. Moorman
Secretary, The Faculty Senate

RWM:g

cc: B. E. Goodale
T. A. Campbell

April 9, 1958

Dr. F. M. Kinard
Dean of the College
Clemson College
Clemson, South Carolina

Dear Dean Kinard:

At the regular meeting of the Faculty Senate on April 18, 1958 consideration was given to a resolution passed by the School of Arts and Sciences which suggested modification of requirements for faculty attendance at commencement exercises. The following was approved by the Senate and is recommended for adoption:

To provide a representative faculty group at commencement exercises, it is recommended that each department of the college ensure that half of its academic staff attend. It is the opinion of the Faculty Senate that each member of the faculty should feel a personal obligation to attend academic functions, and all members are invited to be present at commencement.

Sincerely yours,

Robert W. Moorman
Secretary, The Faculty Senate

RWM:g

April 9, 1958

Dean F. M. Kinard
Dean of the College
Clemson College
Clemson, South Carolina

Dear Dean Kinard:

Reference is made to the attached communication from the officers of the Senior Class which was forwarded by you to Professor Goodale for the recommendations of the Faculty Senate. Review of this request was assigned to the standing committee, Admissions and Scholarship. Upon the recommendation of that committee, the Faculty Senate recommends that the suggested standards for exemption of graduating seniors from final examinations be disapproved.

As background information you will, I am sure, be interested in the nature of the review conducted by the committee. The four signers of the letter of request were invited to meet with the committee. They appeared and presented their reasons for the requested action and the supporting data from other institutions. Upon hearing this argument and after deliberation, the committee concluded that there was no good basis for approval of the request. The principal reason, as expressed by the chairman to the Senate, was that to do so would encourage mediocrity in scholastic achievement.

The Faculty Senate appreciates the opportunity of reviewing requests of this nature, those having a direct bearing on academic standards.

Sincerely yours,

Robert W. Moorman
Secretary, The Faculty Senate

RWM:ig

attachment

cc: B. E. Goodale
J. L. Edwards

Clemson College

March 20, 1958

The Educational Council
Clemson College
Clemson, South Carolina

Dear Sirs:

It is the request of the Student Committee for Scholastic Improvement, the officers of the Senior Class, that the Educational Council consider a proposal that any graduating senior who at the close of his final semester at Clemson maintains a " C " average in any course be exempt from that particular final examination, if he so desires.

It is the understanding of this committee that the final class standing list is compiled without the grades of the final semester, with the exception of those seniors whose grades lie on the borderline necessary for graduation or for honors. Yet, the final grades for seniors are due in the Registrar's office early after the examination is taken, thereby putting quite a burden on professors throughout the various departments. We feel that the examination grades would have little, if any, effect on the students' grades, and without examinations, the grades could be computed earlier and turned in with much less work for the professors in this period.

The period between the completion of the semester and graduation is a very hectic and busy time for the graduating senior. Arranging accommodations for his friends and relatives while they are guests on the campus, making his final decision as to his job, and clearing out all his personal effects from the campus are a few of the many problems that face the senior. Without the worry of final examinations, the senior will have more time to solve these problems.

In the past, the Clemson senior has been a person to whom much distinction and prestige was given in the form of privileges. Now, these privileges are practically extinct, and there are very few points that distinguish a senior from an ordinary underclassman. A program such as we are presenting, in addition to being of material value, would be considered a definite senior privilege.

A thorough study of the situation has been made and a statistical summary of actions taken under similar circumstances in other colleges and universities comparable to Clemson has been compiled. The summary was compiled from nineteen replies to twenty-five questionnaires sent out. There were nine schools which did not exempt seniors, but of those, two, Ohio State University and Stanford University, had early examinations for seniors. Georgia Institute of Technology has no final examinations at all. The University of Maryland exempts all graduating seniors from finals with no requirements. Lehigh

University requires an " A " average for exemption. North Carolina State College, Pennsylvania State University, Fordham University, and Kentucky University require a " B " average. Harvard University, Colorado University, Pennsylvania University, and Michigan State University require a " C " average. This yields a total of nine major schools which exempt graduating seniors from final examinations.

From our daily contacts with members of the class, we are assured that we represent the wishes of the entire class in this request.

Respectfully submitted,

William P. Thomason

William P. Thomason, President

Wellington M. Manning

Wellington M. Manning, Vice-President

Richard A. Ashmore

Richard A. Ashmore, Secretary

James A. Neal

James A. Neal, Treasurer

Faculty Senate of Clemson College

Minutes of the twenty-ninth meeting - April 22, 1958

The twenty-ninth meeting, a special one, was held on April 22, 1958 at 4 p.m. in the Olin Hall auditorium, President Goodale presiding.

In the interim before a quorum was assembled, President Goodale:

- (1) Announced the appointment of Professor Coker to an ad hoc committee to study provisions for medical services for employees.
- (2) Introduced the following students who were invited to attend the meeting as representatives of the Student Assembly:

Bob Blease, Luther Bigby, and Frank Sutherland

- (3) Commented on the status of the request from the Senate for participation in the selection of the next president of the college.

There being a quorum the meeting was declared in order at 4:15 p.m.

The minutes of the twenty-eight meeting were approved:

Professor Reed was recognized to present the recommendations of the Admissions and Scholarship Committee on Proposed Class Attendance Regulations, a copy of which is appended to these minutes. There followed a considerable discussion in which the student guests as well as Senate members participated. Professor Langston moved that the report of the committee be accepted as information. The motion was carried. Professor Robinson moved that the Faculty Senate endorse again the philosophy included in the Proposed Class Attendance Regulations approved by the Senate on November 13, 1956. The motion was carried.

Professor Robinson was recognized to report on the comparative study of the patent policies recommended respectively by the Faculty Senate and the Research Council. Professor Langston moved that the Proposed Patent Policy as approved by the Faculty Senate on May 14, 1957 be recommended for adoption by the College with the single exception that line 12 shall be changed to read: " - - - it shall consist of nine members, - - -". The motion carried. A copy of this proposal, including the change recommended, is appended to these minutes.

Professor Langston reported on the results of a study by the Welfare Committee of the form for Evaluation of Academic Personnel. He recommended that no action be taken at this time to revise this form.

Professor Thurston was recognized to present the recommendations of the Welfare Committee concerning a Policy Governing Outside Work by Full-Time Faculty Members. Professor Lander moved that in view of the fact that the Senate for the academic year 1958-59 will be organized at the next meeting this report not be considered at this meeting. The motion was carried.

The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Robert W. Moorman

Robert W. Moorman
Secretary

Members Present

Bolen, C. W.	Langston, J. H.
Bowen, W. C.	Littlejohn, C. E.
Cooper, J. B.	McHugh, C. M.
Edwards, J. L.	Moorman, R. W.
Godley, W. C.	Reed, C. A.
Goodale, B. E.	Robinson, G. C.
Hind, A. T.	Thurston, J. N.
Jones, C. M.	Walters, J. V.
Lander, E. M.	

Members Absent

Campbell, T. A.
Coker, E. C.
Felder, H. M.
Lane, J. D.
McClure, H. E.
Schirmer, F. B.
Thompson, J. L.



Student Government

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CLEMSON COLLEGE

BOX 3585

CLEMSON, S. C.

LEGISLATIVE

STUDENT ASSEMBLY

JUDICIAL

SENIOR COUNCIL

EXECUTIVE

EXECUTIVE COMMITTEE

March 17, 1958

Mr. B. E. Goodale, President
Clemson College Faculty Senate
Clemson, South Carolina

Dear Mr. Goodale:

As you know, there has been some dissatisfaction among students and faculty concerning the present class attendance regulations. The Faculty Senate and the Student Assembly both have committees who are deliberating changes in these regulations.

The Student Assembly committee recently met with your committee to discuss this matter before they formulated their proposal for changes. They presented their proposed changes at the last Student Assembly meeting, and they were accepted by that group.

The assembly then passed a motion that action be taken to bring about a combined meeting of the Student Assembly and the Faculty Senate for the purpose of discussing these proposed changes. It is felt that this would result in a satisfactory solution and a better understanding between students and faculty.

The assembly will meet at the convenience of the Faculty Senate. However, the assembly, in the form of another motion, expressed their desire to have this meeting within the next two weeks.

We believe that such a meeting will result in better relations between the students and faculty, and we sincerely hope that it will be given serious consideration.

Sincerely yours,

Gene Stenbridge

Gene Stenbridge, Sec.
Student Assembly

Mr. G. E. Stembridge, Secretary
Student Assembly

-2-

March 25, 1958

and considered, the Committee on Committees recommends the following:

- (1) An appropriate committee representing the Student Assembly is invited to meet at an early date with the Admissions and Scholarship Committee. Professor J. L. Edwards of the School of Engineering is chairman of that committee of the Senate. He has indicated that he would like to have such a meeting prior to the beginning of the Easter holidays on April 3. It is suggested that you contact him at your earliest convenience to arrange a date for that meeting.
- (2) When the report of the Admissions and Scholarship Committee is presented to the Senate, a nominal number of representatives of the Student Assembly, as designated by that body, will be invited to attend. This suggestion is subject to the approval of the Senate.

I hope that this procedure will be a satisfactory option for the action which the Student Assembly recommended. The Senate attempts to handle its business in a careful, deliberate manner, to the end that its recommended action will be in the best interest of the college and all groups concerned. I should like to emphasize again that student opinion in areas affecting them is very much desired and is solicited.

Sincerely yours,

B. E. Goodale, President
The Faculty Senate

BEG:g

cc: Dean W. T. Cox
Professor J. L. Edwards

Proposed Class Attendance Regulations

1. Regular and punctual attendance at every regularly scheduled class and laboratory session is expected of every student. A student should attend all such classes and laboratory sessions, except when personal emergencies or participation in regularly scheduled college activities require him to be absent.

2. A student is expected, through extra study, to make up deficiencies caused by absences. A student will be permitted to make up assigned work which he has missed because of absence due to reasons listed below, when the absences are certified by the proper authority.

<u>Reason</u>	<u>Required action for approval of absence</u>
Sickness	Absence certified by the attending physician, or by the Dean of Student Affairs.
Official representation on intercollegiate athletic events	Absence certified by head coach.
Educational trips	Absence certified by the Dean of the School concerned or by the PAS or PMS & T for Air Force or Army trips.
Participation in other activities considered to be official and authorized by the Educational Council	Absence certified by the faculty sponsor of the activity.
ROTC Physical examination	Absence certified by the PAS or PMS & T
Personal emergencies of a serious nature such as death or serious illness in the family.	Absence certified by the Dean of Student Affairs.

3. Absences accumulated by a student in any phase of a course, not exceeding twice the number of meetings of that phase per week, are not considered excessive from the standpoint of punitive action. Any absences for any cause in any phase of a course, in excess of twice the number of meetings of that phase per week, which, in the opinion of the instructor involved, jeopardize the student's standing in the course to the extent that further enrollment in the course appears to be of little value to him or seems detrimental to the best interests of the class as a whole, are excessive. The instructor should warn the student when further absences will be considered excessive.

4. Each uncertified absence on the last two calendar days of classes prior to a holiday period and the first two calendar days after a holiday period shall count double.
5. The penalty for excessive absences is to drop the student from the course. Procedure for dropping a student for violation of class attendance regulations is as follows:
 - (a) The instructor shall make the recommendation to drop the student on a card provided for the purpose. This recommendation shall be approved by the head of the department and the card shall be forwarded to the Dean of Student Affairs. The student shall continue to meet the class until final action has been taken on the recommendation.
 - (b) A student may appeal the instructor's recommendation to the Dean of Student Affairs. Such an appeal must be written and presented to the Dean of Student Affairs within five days from the date of excessive absence. The Dean of Student Affairs shall consult the instructor concerned before approving an appeal. If he approves the instructor's recommendation, he shall notify the Registrar, who in turn will notify the instructor to drop the student from his course.

PROPOSED PATENT POLICY FOR CLEMSON COLLEGE

I. PREAMBLE

Clemson College recognizes that research and scholarship should be encouraged as such without regard to potential gain from royalties or other such income; however, the College also recognizes that patentable inventions and discoveries may arise from faculty research. It is the objective of the patent policy to administer such inventions in a manner that will provide adequate recognition and incentive to inventors and at the same time, assure that inventions in which the College has an equity will not be used in a manner contrary to the interest of the public or Clemson College.

II. Patent Policy

A. Patent Committee:

A patent Committee shall be appointed by the President of Clemson College and it shall consist of nine members, at least five of whom shall be full time teaching and/or research personnel of Clemson College. The members shall be appointed for three year terms and shall not succeed themselves in office. The original appointments to the committee shall be made in such a manner that the term for office of the three members expires every year. The function of the Committee shall be twofold:

- 1) It shall evaluate each patent proposal prepared by a staff member and then recommend to the institution whether or not the institution should accept the proposal and obtain the Patent.
- 2) It shall decide the proportionate equity of the institution and the inventor within the limits specified below in Section II, B.

B. Rights of the Institution in Patents

The rights of the institution in patents arising from research will vary depending on the proportionate contribution of the institution to the performance of the research project. The research project will vary from projects wholly financed by the institution or institution administered funds to projects which receive no significant support from the institution.

1. Projects Financed by the Institution

Patents which arise from research projects financed wholly by college-administered funds, shall be the complete property of the institution and subject to such negotiation or transfer of ownership as the institution desires. However, after all contractual obligations have been fulfilled to any contracting parties sponsoring the research, the inventor shall receive a sum of fifteen per centum of all moneys paid to the College by reason of the ownership or management of such inventions, patent applications and patents.

In the event that a patent proposal arising from a sponsored project is not accepted by the institution in a reasonable period of time as determined by the Patent Committee, the remainder of the patent and other rights existing after the fulfillment of contractual obligations shall be returned to the individual inventor.

2. Projects without Sponsorship.

The College shall have no claim to inventions and/or patents produced solely by a member of the staff or by a student who has received no financial support or significant special equipment from college-administered funds. Payment of salary for normal academic work including graduate fellowships, or provision of normal academic environment, cannot be claimed as grounds for equity by the College in such inventions and/or patents. An inventor may elect to submit his "own-time" patent for consideration by the College Patent Committee. The Patent Committee will then decide whether or not to accept the invention and process it for patent application by the College or its designated agent. The Patent Committee will also decide the rights of the College and the inventor in the patent. The inventor shall receive at least 15% and not more than 40% of the gross receipts from any "own-time" patent obtained by the College or its agent.

3. Special cases arising which are not covered by the above statements or which arise because of a conflict of interest under Statements II, D or II, 2, or otherwise, shall be resolved by the Patent Committee.

III. Research Foundation

55 The College shall assign all patents in which it has equity to a
56 non-profit research foundation or corporation and this foundation shall be res-
57 ponsible for ownership and management of the inventions and/or patents. The research
58 foundation shall agree to pay fifteen per centum of all moneys received as a result
59 of ownership and management of any invention, patent, or patent application to the
60 inventor. Any profits accruing to the College shall be used in furtherance of its
61 educational and research policies.

Faculty Senate of Clemson College

Minutes of the thirtieth meeting - May 13, 1958

The thirtieth meeting of the Faculty Senate was held on May 13, 1958 at 4 p.m. in the Olin Hall auditorium, President Goodale presiding.

The minutes of the twenty-ninth meeting were approved.

President Goodale introduced the newly elected senators.

The secretary reported on items from the calendar of the previous Senate on which action had not been completed.

President Goodale read a letter from Dean Hunter referring to the Faculty Senate at the request of the faculty of the School of Arts and Science a proposal to offer two summer sessions, each of six weeks duration, in place of the current one session of nine weeks duration. This letter was to be referred to the newly elected officers of the Senate.

There followed the election of officers and members of the Committee on Committees. The following were elected:

President	-	J. H. Langston
Vice President	-	H. M. Felder
Secretary	-	J. L. Edwards

Committee on Committees

Agriculture	-	B. E. Goodale
Arts and Science	-	J. D. Lane
Engineering	-	C. M. McHugh
Textiles	-	J. V. Walters

By common consent the election of the member of the Committee on Committees from the School of Architecture was deferred until the regular July meeting at which time the elected representatives of this new school will assume their seats.

President Goodale and President-elect Langston each addressed the Senate.

The meeting was adjourned at 4:40 p.m.

Respectfully submitted,

Robert W. Moorman

Robert W. Moorman
Secretary

Faculty Senate
Minutes of the thirtieth meeting - May 13, 1958

Page 2

Members Present

Boykin , W. B. S.
Byars, E. F.
Campbell, T. A.
Cartee, E. F.
Coker, E. C.
Cooper, J. B.
Edwards, J. L.
Felder, H. M.
Ford, J. M.
Goodale, B. E.
Hind, A. T.
Langston, J. H.
McClure, H. E.
McHugh, C. M.
Macaulay, H. H.
Miller, J. E.
Reed, C. A.
Robinson, G. C.
Schirmer, F. B.
Thurston, J. N.
Walters, J. V.
Whitney, J. B.

Members Absent

Godley, W. C.
Lane, J. D.

Report of Election of Members

As certified by their respective deans, the following new members of the Faculty Senate were elected during the month of April, 1958 under the provisions of Article II, Section 1 of the By-Laws.

School of Agriculture

W. B. S. Boykin to succeed C. M. Jones

School of Arts and Science

H. H. Macaulay, Jr. and J. E. Miller to succeed
C. W. Bolen and E. M. Lander, Jr.
E. C. Coker, now serving the unexpired term of
J. W. Williams, to a full term.

School of Engineering

E. F. Byars and J. M. Ford to succeed
C. E. Littlejohn and R. W. Moorman

School of Textiles

E. F. Cartee to succeed J. L. Thompson

The following three members of the faculty of the School of Architecture were elected for terms of service as indicated in parentheses, to be seated July 1, 1958, the date of establishment of that new school. E. A. Gunnin (3); C. M. Page (2); and J. L. Young (1).

C
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P
Y

April 16, 1958

Mr. B. E. Goodale
President of the Faculty Senate
Clemson College

Dear Mr. Goodale:

Under date of April 9 the secretary of the Faculty Senate transmitted to me the recommendation of the Senate concerning the request from the officers of the senior class for the exemption of certain seniors from final examinations. The Senate recommendation was transmitted yesterday to the Educational Council and that body concurred with the Senate recommendation. Today I have informed the President of the senior class of the action.

I want to thank you and all others concerned for expediting this action as was requested.

Sincerely yours,

F. M. Kinard, Dean

pm

cc: Dr. R. W. Moorman
Secretary of the Faculty Senate

C
O
P
Y

April 16, 1958

Mr. B. E. Goodale
President of the Faculty Senate
Clemson College

Dear Mr. Goodale:

Under date of April 9 Dr. Moorman, Secretary of the Faculty Senate, transmitted to me a recommendation of the Faculty Senate for changing the policy concerning faculty attendance at commencement exercises. Yesterday I presented this Senate recommendation to the Educational Council. There was considerable discussion of the recommendation, and the net result was a consensus that it would be unwise at this time to change the established policy.

Sincerely yours,

F. M. Kinard, Dean

pm

cc: Dr. R. W. Moorman
Secretary of the Faculty Senate

April 29, 1958

Mr. E. E. Goodale
President of the Faculty Senate
Clemson College

Dear Mr. Goodale:

At the April 21 meeting of the Educational Council, it was suggested that I refer the proposal of the Arts and Sciences faculty for a two "Six Weeks Summer Session" in place of the current one "Nine Weeks Session" to the Faculty Senate for their thorough consideration and recommendation. It would be appreciated, therefore, if you would have a sub-committee appointed to study this matter.

Yours very truly,

H. L. Hunter, Dean
School of Arts and Sciences

HLH:jd

cc: R. W. Moorman
Secretary of the Faculty Senate

